

**MINUTES OF THE MEETING OF
THE SALCOMBE HARBOUR BOARD
HELD AT CLIFF HOUSE, SALCOMBE ON MONDAY 15 JULY 2013**

Members in attendance			
* Denotes attendance		∅ Denotes apology for absence	
*	Cllr R J Carter (Chairman)	*	Mr G Burrell
*	Cllr M J Hicks	*	Dr C C Harling (Vice Chairman)
*	Cllr K R H Wingate	*	Mr M Mackley
*	Cllr S A E Wright	*	Mr H Marriage
		∅	Mr A Thomson
		*	Mr M Taylor
*	Cllr H Bastone		

Item No	Minute Ref No below refers	Officers in attendance and participating
All agenda items		Salcombe Harbour Master, Head of Assets and Deputy Monitoring Officer
Agenda Item 10 & 11	SH.16/13 and SH.17/13	Member Services Manager and Acting Chief Accountant

SH.10/13 MINUTES

The minutes of the meeting of the Salcombe Harbour Board held on 20 May 2013 were confirmed as a correct record and signed by the Chairman.

SH.11/13 DECLARATIONS OF INTEREST

Members were then invited to declare any interests in the items of business to be considered during the course of the meeting, and the following were made:

Cllr Wright, Dr Harling, Mr Mackley, Mr Marriage & Mr Burrell all declared a disclosable pecuniary interest in all related agenda items by virtue of having moorings or paying harbour dues to the Council.

As the Deputy Monitoring Officer was granting a dispensation under Paragraph 8.1 (c) of the Code of Conduct (minute SH.14/13 refers), all Members remained in the meeting and took part in the discussion and debate on all agenda items.

SH.12/13 PUBLIC QUESTION TIME

Mr Richard Smith, the Chairman of the Kingsbridge Estuary Boat Club introduced himself and stated that he had recently taken up the post and would be attending future Board Meetings.

SH.13/13 **FEEDBACK FROM HARBOUR COMMUNITY FORUMS**

The Board received verbal update reports from the Board Members who attended the Harbour Community Forums, during which reference was made to:-

Salcombe Kingsbridge Estuary Association (SKEA)

No Feedback

Salcombe Kingsbridge Estuary Conservation Forum

The Group had not met since the last Board meeting so nothing to report.

Kingsbridge Estuary Boat Club (KEBC)

The KEBC wanted to thank the Harbour Authority for the progress made on the Kingsbridge Berthing Improvements Project.

South Devon & Channel Shellfishermen

No feedback

Kingsbridge and Salcombe Marine Business Forum

No Feedback

SH.14/13 **CODE OF CONDUCT DISPENSATION**

The Deputy Monitoring Officer reminded the Board of the implications under the new Code of Conduct. She went on to advise that having a mooring or payment of harbour dues constituted a contract with the Council, and therefore should be declared as a Disclosable Pecuniary Interest (DPI). In the event of declaring a DPI, a Member would have to update their Register of Interest forms immediately. As a number of Board Members were in this position, the Deputy Monitoring Officer granted a dispensation to all Members to enable them to take part in the meeting, (as stated in Paragraph 8.1 (c) of the Members Code of Conduct) as otherwise the meeting would be inquorate. This dispensation would be in force until the next Annual Council meeting in May 2014.

SH.15/13 **ANNUAL REPORT**

The Board were presented with the Harbour Board's Annual Report.

It was then:

RESOLVED

That the Annual Report 2013 be published.

SH.16/13 **FINAL ACCOUNTS 2012/13**

The Board were asked to consider a report that set out the Harbour's final trading position in 2012/13 together with brief details of the main variations from the original budget. A summary of harbour reserves and balances was also provided.

It was then:

RESOLVED

That the final accounts for 2012/13 as set out in Appendix A of the presented report be noted.

SH.17/13 **PERFORMANCE MANAGEMENT**

The Board considered a report which set out the Harbour's performance against agreed Performance Indicators. The Harbour Master identified the main elements to be noted.

It was then:

RESOLVED

That the performance of the Harbour against agreed Performance Indicators be noted.

SH.18/13 **MATTERS FOR FUTURE CONSIDERATION**

The Board considered a report that identified matters for future consideration by the Harbour Board. The Harbour Master took Members through the key parts of the report. He also advised that he would present a report on the outcome of the earlier workshop relating to Moorings Allocation Policy to the next meeting of the Board.

It was then:

RESOLVED

That the report be noted.

(Meeting commenced at 2.30 pm and concluded at 3.05 pm)

Chairman